

**ADDENDUM NUMBER 1 TO TOWN OF BARRINGTON, RI REQUEST FOR QUALIFICATIONS – VILLAGE CENTER PARKING STUDY**

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From: Philip Hervey, Town Planner, Barrington, RI

283 County Road, Barrington, RI

(401) 247-1900 x343 (office)

[phervey@barrington.ri.gov](mailto:phervey@barrington.ri.gov) (e-mail)

Posted 2/3/15 on Town website: <http://www.barrington.ri.gov/topics/govbids.php>

*PH 2-3-15*

**GENERAL INSTRUCTIONS:**

- This Addendum constitutes an integral part of the above-referenced Request for Proposals and shall be read in conjunction with the RFQ.
  - Where inconsistent with the original RFQ, or any subsequent Addendum, this Addendum shall govern.
  - It is the responsibility of all Proposers to conform to this Addendum.
  - Unless specifically changed herein, all other requirements of the RFQ shall remain in full force and effect and can only be modified if in writing.
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**PURPOSE OF THIS ADDENDUM:** Address questions submitted to the Town regarding this project, amend RFQ

**1. Questions received, and the Town's response, below.**

- **QUESTION 1:** Approximately how many parking spaces are there in the study area?

**RESPONSE:**

- About 2,000 to 2,250 off-street parking spaces are located in commercial lots (including Town Hall/Library and the Bayside YMCA)
- No count is available for on-street spaces.

- **QUESTION 2:** Does the Town have an existing inventory/listing of public and private on-street and off-street spaces, and associated regulations for those spaces?

**RESPONSE: No such data are available**

- **QUESTION 3:** Does the Town have any historical parking utilization counts?

**RESPONSE: No such data are available (other than the Town Hall/Library study attached to the RFQ)**

- **QUESTION 4:** What if any parking data exists in GIS/digital format?

**RESPONSE: No such data are available**

- **QUESTION 5:** Will there be any traffic volume and turning movement count data made available?

**RESPONSE:** The Town will make available traffic studies from these projects (from 2009 to 2013): AAA (County Road and Maple Avenue); TD Bank (County Road and Markwood Drive); YMCA (70 West Street); Coastal Commons (Wood and Anoka Ave.)

- **QUESTION 6:** Will the study be managed by a steering or advisory committee?

**RESPONSE:** The Planning Office will manage the project. Members of Town staff and the Planning Board will be involved in an advisory capacity to review data/report drafts

- **QUESTION 7:** Is there a process for coordination between the parking study consultant and the streetscape/engineering study?

**RESPONSE:** The Town will work to coordinate meetings with the engineering team (and wayfinding signage consultant) and the parking study consultant. The consultant will be expected to copy the Town Planner on e-mail communications with the engineering consultant.

- **QUESTION 8:** Is there a budget or budget range for this project?

**RESPONSE:** There is a budget. Funding is from local (Town) sources only. The contract amount will be determined based on the cost proposal from the selected consultant and final scope of work.

- **QUESTION 9:** If we have a sub-consultant, should we include 4 references for them as well?

**RESPONSE:** Yes.

- **QUESTION 10:** We know that the cost proposal happens after shortlisted firms are contacted but just so we know:

- Does this contract require audited rates?
- Do rates need to be based on raw direct pay rate times overhead?
- Can profit be applied to rate inclusive of overhead?

**RESPONSE:** Instructions will be provided to firms invited to submit cost proposals. Funding is from local sources only. There are no special provisions for determining rates; the cost proposals will need to show billing rates for individuals assigned to the project. The contract will be a cost-plus-fixed-fee contract whereby payments are made based on a negotiated fee (not including reimbursable expenses) fixed at the start of the contract.

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END OF THIS ADDENDUM

*AK 2-3-15*