



# BARRINGTON POLICE DEPARTMENT REQUEST FOR RECORDS UNDER THE ACCESS TO PUBLIC RECORDS ACT

Date: \_\_\_\_\_ Request Number: \_\_\_\_\_

Name (optional) \_\_\_\_\_

Address (optional) \_\_\_\_\_  
\_\_\_\_\_

Telephone (optional) \_\_\_\_\_

Requested Records: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If these records are not readily available at the time of your request, please advise whether you desire to:

\_\_\_\_\_ Pick up the records, or \_\_\_\_\_ Receive by regular US mail

### Office Use

Request taken by: \_\_\_\_\_ Request Number: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Records to be available on: \_\_\_\_\_ Mail: \_\_\_\_\_ Pick Up: \_\_\_\_\_

Records provided on: \_\_\_\_\_

Costs: \_\_\_\_\_ Copies \_\_\_\_\_ Search and Retrieval \_\_\_\_\_

### Barrington Police Department – Access to Public Records Request Receipt

If you desire to pick up the records, they will be available on \_\_\_\_\_ at the front desk. If, after review of your request, the Department determines that the requested records are exempt from disclosure for a reason set forth in R.I. General Laws Section 38-2-2(4)(i)(A) through (W), the Department reserves its right to claim such exemption. Note: If you chose to pick up the records but did not include identifying information on this form (name, etc.), please inform the officer/clerk at the front desk of the date you made the request, records requested and request number \_\_\_\_\_.

*Thank you.*