



# Town of Barrington

PLANNING, BUILDING AND RESILIENCE DEPARTMENT

Barrington Town Hall | 283 County Road | Barrington, RI 02806

## **NOTICE OF VIOLATION PROCEDURES**

*All violation complaints will be completed through the [OpenGov permit portal](#).*

### **How to begin the process:**

Fill out the [Citizens Complaint intake form online](#)

**OR**

Call the Building/Zoning Office at 401-247-1900, ext. 390.

*Intakes are completed from 1 to 4:30 PM Monday through Thursday. If no answer, please leave a message for a call back confirming the request has been received/processed.*

**PLEASE NOTE: The location, description of complaint, and complainant is all discoverable as part of a public records request.**

### **RI State Building Code/Property Maintenance Violations:**

1. Upon receiving a written complaint, the Building/Zoning Official will review the complaint and conduct an inspection to investigate when necessary.
2. If a violation is found, the Building Office will issue a formal notice of violation including information on the correction process and appeals with a correction deadline of **30 days** from when the violation was issued where the Building/Zoning Official will revisit to check if the violation was corrected.
3. If the violation has not been corrected, the Building Department will turn over the violation to the Town Solicitor for legal action and potential fines.

### **Barrington Town Code/Zoning Ordinance Violations:**

Upon receiving a written complaint, the Building/Zoning Official will review the complaint and conduct an inspection to investigate when necessary.

1. **If a violation is found that is not a safety issue**
  - The Building Office will issue an intent to issue a violation, including information on the correction process with a deadline of **30 days** from when the violation was issued. The Building/Zoning Official will revisit to check if the violation was corrected.
  - If the issue has not been corrected, the Building Department will issue a notice of violation including information on the correction process and appeals with a correction deadline of **30 days** from when the violation was issued. The Building/Zoning Official will revisit to check if the violation was corrected.

2. **If a violation is found with a safety issue**, the Building Office will proceed with issuing a formal notice of violation including information on the correction process and appeals with a correction deadline of **30 days** from when the violation was issued where the Building/Zoning Official will revisit to check if the violation was corrected.
3. If the violation has not been corrected, the Building Office will turn over the violation to the Town Solicitor for legal action and potential fines.

