

Barrington Memorial Day Parade 2025 Registration Process

Registration: To register all groups and activities must complete the attached "Memorial Day Parade Entry Form." All Entry Forms must be received by the date noted on the form. Entry Forms may be submitted by email, fax or dropped at the address noted on the Entry Form. All units **MUST BE** pre-registered. Walk-up units will **NOT** be permitted to participate.

Entries: The Memorial Day Parade is open to many different units, including bands or music groups, color guards, floats, marching units, emergency vehicles, and any other unit that wishes to honor our veterans with their participation.

- All entries must be in good taste, suitable for a family event and show respect to other parade participants. Improper use of the American flag is strictly prohibited.
- All signs, banners, flags, other items carried or displayed on participants must be specifically related to HONORING VETERANS who made the ultimate sacrifice. For example, you may say "ABC Group Honors Those Who Served & Sacrificed" or "XYZ Group Honors Our Fallen Heroes".
- Elected officials, candidates, and members of social action/advocacy groups CANNOT wear campaign buttons or advocacy attire. In addition, they CANNOT carry or display political flags or advocacy banners on either their persons or decorating their floats, vehicles and other forms of conveyance used in the parade. In addition, all participants are PROHIBITED from distributing campaign and/or advocacy literature during all official Memorial Day Events.
- Vehicle units agree to provide rides for veterans or other parade participants if requested. Each vehicle must be legally registered, insured and road safe.
- Car clubs are welcome but are limited to five (5) vehicles per entry. One entry form per club.
- All entries must always keep moving and remain in the line of march. No exceptions. Units cannot stop along the parade route at any time or for any reason.
- No items may be thrown from parade units. If you wish to hand out items, they must be approved by contacting Barrington Memorial Day Parade Committee at kmarcu@barrington.ri.gov
- Horses and dog units must clean up after the animals as the parade progresses.
- No alcoholic or other intoxicating beverages or controlled substances may be consumed, carried, or possessed by parade participants during the event.

Safety/Security: Due to heightened security awareness, all vehicles are subject to search. No real weapons are permitted. Replica weapons must be noted on the Entry Form and MUST BE APPROVED by Barrington Police Department.

Please complete the enclosed Parade Entry Form and return it by **Thursday, May 1, 2025**. Email or mail your entry to: **Memorial Day – Parade Entry**

Email: kmarcu@barrington.ri.gov Phone: 401-247-1900 x5
Mail to: Barrington Town Manager, 238 County Road, Barrington, RI 02806

We look forward to seeing you in the Parade!

Phil Hervey
Barrington Town Manager

Barrington Memorial Day Parade 2025
Parade Safety Rules, Agreement, & Certification

Purpose:

The purpose of these Parade Safety Rules, Agreement, & Certification (the "Rules") is to create a safe event for all applicants, participants and spectators who participate in parades within the Town of Barrington's jurisdiction.

All Applicants (as defined as all participants, including, but not limited to all drivers, walkers, and performers) are required to review these Rules prior to submitting a parade entry and to sign these Rules indicating that they have read and understand these Rules; and that they and all vehicles are in complete compliance with these Rules before the parade begins; that they shall keep all vehicles and trailers in complete compliance with these Rules at all times during the parade; that they will obey all of these Rules at all times during the parade; and that they acknowledge the Town's right to enforce these Rules at all times and in any manner the Town deems advisable.

Rules:

1. Vehicle Licensing and Registration. Vehicles and trailers shall be properly licensed and registered with the state of Rhode Island.
2. Vehicle Maintenance. Brakes, wheels, tires, exhaust pipes, lights, horns or other sounding devices, and all other mechanical and electrical components of all vehicles, trailers, and specialty vehicles, including, but not limited to, scooters, ATV's and segways, shall be in good condition and in complete legal working order. Brakes shall be in a condition sufficient to stop any vehicle in a quick manner, and with a loaded trailer as applicable. No extra gasoline may be carried on any vehicle or trailer at any time during the parade. Vehicles shall be capable of maintaining a minimum constant speed of ten (10) miles per hour.
3. Vehicle Servicing. All vehicles to be used in the parade, including those pulling trailers and self-propelled vehicles, shall be serviced for gas, oil, water, tire inflation and battery charging prior to reporting to the staging areas for the parade.
4. Towing. All trailer hitches and connections to a vehicle shall be in good condition and in complete legal working order on the date of the parade and shall comply with all applicable laws and standards. Primary and secondary connections shall be appropriate for the normal and anticipated loads.
5. Vehicle Insurance. Vehicles licensed for highway use shall have proof of insurance in terms and coverage satisfactory to the Town, and such proof shall be kept in the vehicle at all times on the date of the parade and presented to the Town upon its request.
6. Vehicle Decorations & Driver Vision. Decorations shall not cover the exhaust pipe or be placed in a position where they may interfere with the exhaust system. Exhaust pipes shall clearly extend beyond all decorative materials on the vehicle and trailer. All decorations shall be made of fire-retardant materials. Decorations shall be designed to allow the driver one hundred eighty (180) degrees clear vision to the front and sides of the trailer and vehicle. If one hundred eighty (180) degrees vision cannot be provided to the driver for any reason, one or more spotters with clear vision of all obstructed areas shall be in or on the vehicle or trailer at all times during the parade and shall act as a guide for the driver. All vehicles, with or without an attached trailer, must be able to make a ninety (90) degree corner within two (2) traffic lanes.
7. Communication with Driver. One or more spotters shall be located on every trailer at all times during the parade, in order to immediately communicate with the driver of the tow vehicle about any problem or concern on or about the trailer that needs to be addressed.

8. **Drivers.** Drivers shall minimize abrupt starts and stops. Drivers shall maintain an adequate distance of at least five (5) seconds between other parade vehicles and shall give special attention to maintaining a safe distance from all walkers and performers. Drivers shall always have a valid driver's license and on their person during the parade, and drivers shall be in competent condition to safely operate the vehicle on the date of the parade. No hot-rodding, hole shots, wheelies, or similar actions shall be allowed during the parade. Drivers shall not deviate from the Town-designated parade route at any time or for any reason, unless expressly directed to do so by Town authorities.
9. **Performers.** Performers shall keep up with the pace of the parade and the vehicles in the parade. Performers shall not act or perform in any manner that causes a temporary or permanent stopping or slowing of any vehicles in the parade.
10. **Animals.** Horses, dogs, cows, reptiles, and any other wild or domestic animals shall not be brought to or included in the parade, or in or on any vehicle or trailer in the parade, without the prior written approval of the Town.
11. **Children.** Children under thirteen (13) years of age shall be under constant adult supervision during the parade and shall remain seated at all times when the vehicle is running, regardless of whether the vehicle is in motion or has temporarily stopped. Standing Participants on any vehicle or trailer shall have a device to hold, such as safety rails, barriers, or ropes, which are sufficient to prevent falling on or from the vehicle or trailer. No passenger shall cling to or ride on the outside of any vehicle at any time, regardless of whether the vehicle is in motion. Riders shall either remain properly inside the vehicle or on the trailer once the parade begins and at all times during the parade when the vehicle is running, regardless of whether the vehicle is in motion or has temporarily stopped.
12. **Helmets.** Anyone riding any type of motorcycle, 4-wheeler, bike, or other similar vehicle in the parade shall always wear proper helmets during the parade.
13. **Fire Extinguisher.** At least one 5-pound ABC fire extinguisher shall be carried in an easily accessible, easy to reach, designated location on the trailer or in the tow vehicle. Open flame displays, roman candles, fireworks, and other similar items which may present fire risks or hazards are prohibited on all trailers and vehicles in the parade.
14. **Generators.** Generators shall not be used during the parade for any reason or at any time.
15. **Electrical System.** All electrical systems used during the parade shall be in good condition and in complete legal working order. No bare wires or exposed electric connections are permitted.
16. **Alcohol and Drugs.** There shall be no consumption of alcohol or smoking on any vehicle or trailer. No person operating a vehicle, trailer or other motorized vehicle in the parade shall be under the influence of alcoholic beverages or unlawful drugs of any type.
17. **Giveaways.** No objects shall be thrown from any vehicle or trailer during the parade. The Applicant, and its Participants, who wish to provide giveaways shall have walkers along the edge of the sidewalk to hand out the giveaways. Giveaways shall be handed to individual spectators by the walkers and shall not be thrown into any spectator areas.
18. **Firearms.** No person shall discharge firearms, noise makers, fireworks, or similar items at any time during the parade without the prior written approval of the Town.
19. **Safety Spot Checks.** The Applicant and each Participant understand and hereby agree that the Applicant and its Participants are jointly and exclusively responsible for the safety and compliance

of every vehicle and trailer driven, used and/or included in the parade, including the need to perform safety checks of such vehicles and trailers prior to and throughout the parade.

20. **Non-Compliance.** The Town, which includes but is not limited to any member of the Barrington Veterans Advisory Committee, the Barrington Police Department, the Barrington Fire Department, and any other designee or authority having jurisdiction over the parade, reserves the right in its sole discretion and at any time to issue a warning to the Applicant and/or its Participants, to order immediate correction of any non-compliance at any time before or during the parade, or to permanently and immediately remove from the parade any person, vehicle or trailer that fails to comply in any manner and at any time with these Rules. Failure to heed any warning, comply with these Rules, or correct any failure as ordered shall result in the Town's immediate and permanent removal of such person, vehicle, and/or trailer from the parade, and may bar participation in any future parades or special events. The Town shall have the right, in addition to any other available rights or remedies, to proceed at any time or from time to time to protect and enforce all rights and remedies available to the Town, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in these Rules, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
21. **Other Safety Matters.** The Town, which includes but is not limited to any member of the Barrington Veterans Advisory Committee, the Barrington Police Department, the Barrington Fire Department, and any other designee or authority having jurisdiction over the parade, reserves the right in its sole discretion, at any time, to review and require the Applicant and all its Participants to comply with the Rules and/or correct any additional matter(s) of safety not currently addressed in these Rules. Failure to comply with these Rules or correct any such additional matter(s) shall be deemed as and treated as a non-compliance, as described above in Paragraph 20 of these Rules.

Town Contact. Questions about these Rules shall be directed to the Barrington Town Manager, Phil Hervey 401-247-1900 x5

Emergency Communication & Inclement Weather Updates: Each organization must provide a point of contact participating in the parade that will have a cell phone with text messaging capabilities. This individual must have the ability to always maintain contact with Parade Staff and Organizers and be able to relay last minute programming and scheduling changes to all members of their respective organizations.

Legally Binding. The Rules are a legally binding and enforceable agreement.

Governing Law. The Rules and its interpretation shall be governed by Rhode Island law. The venue for all actions pursuant to the Rules shall be the appropriate applicable jurisdiction, Rhode Island.

Barrington Memorial Day Parade Entry Form

Event Date/Time: Monday, May 26, 2025 – 9:30 a.m.

Please return form no later than Thursday, May 1, 2025.

Please read the Rules and Regulations before submitting this entry form.

Name of Organization/Unit _____

Name of Participating Contact Person _____

Organization/Business Name _____

Address _____

Town _____ State _____ Zip _____

Telephone, Day _____

Cell Phone (Must be capable of receiving text messaging) _____

Fax _____ Email _____

Type of Organization (circle all that apply):

a. Color/Honor Guard	d. Fire/Rescue
b. Community Service	e. Band
c. Youth	f. Other _____

What will your organization bring to the parade (list the number of marchers / musicians / vehicles, etc.):

a. Marchers _____	d. Drill Team _____
b. Music _____	e. Vehicles _____
c. Float _____	f. Other (Type) _____

Note: If a float, please estimate the size of the float & vehicle pulling it _____

Please give a brief description of what your organization will be doing in the parade (marching unit, color guard, float, display, horses and riders, motorized vehicles, etc.). This information is very important for the Parade Marshals in determining the appropriate order of lineup:

Any Additional Comments:

For more information, contact the Town Manager at 401-247-1900 x5 or email
kmarcu@barrington.ri.gov

Authorized Agent Compliance Certification

I, hereby certify that this certification pertains to the _____ parade in the Town of Barrington to be held on _____, that I am duly and legally authorized to legally bind and make this certification on behalf of _____ (the "Applicant"), that I have personal knowledge that all persons participating in the parade on behalf of the Applicant, including, but not limited to, the Participants (i.e. all drivers, walkers, and performers), have read and understand these Rules and agree to unconditionally abide by these Rules, that all vehicles and trailers are at this time or will be in complete strict compliance with these Rules before the date of the parade, that all such vehicles and trailers shall be maintained in complete strict compliance with these Rules at all times during the parade, that all persons representing, assisting or participating with the Applicant will obey all of these Rules and acknowledge the Town's right to enforce these Rules at all times and in any manner.

I, individually and on behalf of the Applicant and its successors and assigns, hereby forever release and discharge the Town, its Manager, Council Members, elected officials, officers, employees, and agents, and forever waive my right and the right of the Applicant, its successors and assigns, to initiate, make, file or demand any claim, cause of action, or legal proceeding, whether now known or later discovered, including but not limited to, any and all injury, loss, liability, damage, claim, cost or expense incurred by me or the Applicant as a result of, or arising out of or in connection with, the participation in the parade, whether caused by the acts or omissions of the Town, its Manager, Alderpersons, elected officials, officers, employees, and agents, directly or indirectly, and including but not limited to, the acts or omissions of other participants or non-participants in the parade.

Thank you for your participation.

Signatures

Authorized Agent of Parade Applicant:

Printed name _____

Title _____

E-mail _____ Cell Phone _____

Signature _____ Date _____